

Minutes

Student Health Advisory Board Meeting, October 25, 2016. Approved November 8, 2016.

Oregon State University Student Health Services

I. Call to Order Rishi Seshadri called the meeting to order at 8:04am.

Students	Voting Faculty	Non-Voting Faculty
Rae Madison	Karren Cholewinski	Jenny Haubenreiser
Jess McGinty	Kenny Maes	
Jon Parsons	Tay McEdwards	
Rishi Seshadri		
Theresa Thurston		

II. Ice Breaker

III. Bylaws Revision

- A. Rishi will be sending an email to SHAB members with suggested changes to the SHAB Bylaws. CAPS and SHS bylaws should use consistent language. Jenny mentioned that efforts will be underway soon to review and revise student advisory board bylaws across the Division of Student Affairs.
- B. SHAB Bylaws will be reviewed at the next SHAB meeting November 8, 2016.

III. Annual Budget of Student Health Services

- A. Rishi mentioned one of the primary functions of SHAB is to approve the SHS annual budget and present the proposed fee to Student Incidental Fee Committee during winter term.
- B. Rishi and Theresa provided a summary of an 8-hour SIFC training meeting the previous Saturday.
- C. The Board of Trustees have determined a fee increase threshold of 5%, which applied for the FY17 budget. The BOT will be proposing a smaller increase (2-3%) for FY18 budgets. This has not been determined yet.
- D. Last year SHS requested a two-year fee increase to bring the SHS fee back to a sustainable level (SHS has been spending down reserves over the past five years). The increase granted for FY17 was 8%, with an additional percentage to be granted for the FY18 budget. There is a non-binding agreement from last year's SIFC; however, the new fee levels will present a challenge.
- E. Rishi will recruit SHAB students to participate in the budget process.

IV. Student Health Services

- A. Jenny announced that Steve Hoelscher of UHDS is assisting SHS in organizing the unit's budget for FY18. He has also been appointed to assist in the organization and coordination of all fee unit budgets.
- B. The search for a new SHS Director of Finances and Operations is underway. Jenny would like SHAB students to participate in the interview process.

V. Adjournment

- A. Rishi adjourned the meeting at 9:03 am.
- B. The next SHAB meeting will be 8-9am Tuesday November 8, 2016, in MU 207 Allworth Room.

Minutes Reviewed by Jenny Haubenreiser.

Respectfully submitted by Claire Younger.

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