I. Call to Order
SHAB chair Gaby Bustos Ramos called the meeting to order at 8:00 am.

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<tr>
<th>Students</th>
<th>Voting Faculty</th>
<th>Non-Voting Faculty</th>
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<tbody>
<tr>
<td>Gaby Bustos Ramos</td>
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<td>George Voss</td>
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<td>Jenny Guov</td>
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<td>Brad Olson</td>
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<td>Rishi Seshadri</td>
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<td>Haleigh Shadley</td>
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II. SHS Annual Budget
A. If anyone has questions about the SHS budget, ask George George.Voss@oregonstate.edu telephone 541-737-4619 and Gaby bustosrg@oregonstate.edu.
B. George distributed a new budget plan comparing 17.5% fee increase with 5% fee increase. George explained that the only change that might occur would be in funding Building or Equipment. The 17.5% increase preserves a 4 million dollar reserve fund for SHS, a kind of emergency savings account. If SHS receives the 5% fee increase, SHS will lose one million dollars from its emergency savings account. If SHS receives 5% increase this year, then a bigger fee increase will be required next year. SHS can’t avoid it. The longer the wait, the bigger the increase.
C. George is working on a chart comparing OSU, University of Oregon and Portland State University.
D. George will create a file describing the budget to attach to an email to SHAB.
E. During the Tuesday January 26 SHAB meeting, members must vote on the 2016-17 annual budget. The budget must be presented on paper to SIFC January 26.
F. Jenny Haubenreiser and George recently met with Susie Brubaker-Cole (Vice-Provost of Student Affairs), Mike Green (Interim Vice President of OSU Finance and Administration) and Sherm Bloomer (Director OSU Budget & Fiscal Planning).
G. Jenny H. and George will meet with SIFC Chair Claire McMorris and Vice-Chair Pete Schwartz.

III. Budget Meetings
A. **January 27**: Alex and Gaby will attend the ASOSU House meeting to provide an overview of SHS services. Rae offered to attend the meeting also.
B. **January 30**: Jenny G., Rishi, Jon, Haleigh and Brad will present the SHS budget and make the fee request to SIFC, Saturday 11:30am-1:00pm in MU Journey Room. Jenny Haubenreiser and George Voss will be in attendance to answer any questions.
C. **February 12**: SIFC Open Hearing starting at 5pm, to revisit and debate student fee funded unit fee requests.
D. **February 17**: The SIFC presents fee requests for all fee-funded units at the ASOSU joint session. ASOSU will approve or not approve the fee requests. Approved fees are sent to President Ed Ray and the OSU Board of Trustees. Fees that are not approved go into a process called mediation, which entail further review.

A. Adjournment
   A. Gaby adjourned the meeting at 8:30.
   B. Vote on budget during next meeting January 26, 2016, 8-9am Memorial Union 212.

Minutes reviewed by George Voss.
Respectfully submitted by Claire Younger.